

YOUR STEP BY STEP GUIDE TO GETTING YOUR NEW SERVICE CONNECTED

You've decided to build that dream home or cottage getaway. The sod has been broken and construction is well underway. It's now time to think about how you're going to power up this dream. This simple guide will help ensure smooth sailing for this portion of the journey.

Please Note: All electrical work on private property is the owner's responsibility and falls under the Electrical Safety Code.

Prior to Contacting Algoma Power

STEP 1

You must decide if you're going to do the electrical work yourself or hire a licensed electrical contractor. A list of licensed electrical contractors can be obtained from the Electrical Safety Authority (ESA):

ESA website www.pluginsafely.ca

Phone 1-877-372-7233.

STEP 2

What size of service do you require? 100 AMP, 200 AMP or larger? If you're uncertain consult an electrician.



STEP 3

Decide how you are going to supply your service. Overhead or underground? Each property is unique. You will need to decide which is best for you.



STEP 4

How far from the nearest utility pole is the proposed service? If your service is too far, you'll need to bring the primary voltage closer. If you're unsure, consult with an electrician.

STEP 5

Ensure you have your property bars, building site and all proposed pole locations staked prior to Algoma Power's site visit.

STEP 6

Obtain a Property or Subdivision plan. This is the plan approved for the property under the Planning Act. Plans can be obtained at the Land Registry Office located in the ServiceOntario building at 420 Queen St E (next to Court House) in Sault Ste Marie. They may be contacted by phone at (705) 253-8887. This plan is required to assist the API Technician in determining the property boundary and the road allowance.

STEP 7

An Electrical Safety Permit is required before any electrical work is started. If you are doing the work yourself, contact the Electrical Safety Authority. If you've decided on a contractor, the contractor is responsible for obtaining the permit.

Now is the Time to Contact Algoma Power

STEP 8

Once steps 1-7 are complete, it is time to schedule your service layout site visit with our Customer Service department. The Service Layout Application can be obtained by visiting our office at 2 Sackville Road, Suite A, in Sault Ste Marie, or by visiting our website at www.algomapower.com.

When the completed service layout application, accompanied by the property plan, are received in our office, a site visit appointment will be scheduled for you. You or your contractor must be present for the site visit.

